

Company Overview

Esperion is a small company doing big things. Our innovative team of lipid management experts are committed to leveraging our understanding of cholesterol biosynthesis to develop innovative therapies for the treatment of patients with elevated low-density lipoprotein (LDL-C). At Esperion we are passionately committed to bringing complementary therapies to the hypercholesterolemia space that address unmet patient needs in a way that is “patient-friendly, physician-friendly and payer-friendly.”

Esperion’s corporate headquarters are located in Ann Arbor, MI. The Company offers a competitive salary including a performance-based bonus program and stock-based compensation, a comprehensive benefits package including a 401(k) matching plan and health insurance, and paid time off and holidays.

Position Title: Recruiter

The Recruiter will be responsible for managing all aspects of the resourcing requirements, to include position descriptions, requisition process, sourcing decisions, interview coordination, postings, screening activities, interview process, and pre/post-employment onboarding activities. This role will report to the Human Resource Manager.

Preferred Location: Remote – US or Ann Arbor, MI

Essential Duties and Responsibilities*

- Manages the full life cycle recruitment process, which includes job posting, candidate experience, ensuring candidates are moved through the recruiting process efficiently and pre-boarding processes.
- Partner with hiring managers, providing consultative and strategic partnership.
- Direct efforts to source and hire qualified candidates.
- Work with Hiring Managers to define/hone job specifications; create and execute comprehensive sourcing strategies, assessing candidates' skills/knowledge and attributes.
- Develops sourcing strategies and manage sourcing and recruitment marketing strategy for assigned positions.
- Search databases, internet, and utilize social networks and professional organizations to recruit passive talent.
- Initiate creative strategies to recruit active and passive candidates.
- Serve as a contact person for the candidate, HR, and the hiring manager on the status of the requisition and the candidates.
- Manage relationships with internally and with external partners as required.

Qualifications (Education & Experience)

- Bachelors degree required
- Minimum of 5 years of technical recruitment experience; Pharmaceutical/biotechnology industry experience a plus
- Strong strategic sourcing skills with demonstrated successes utilizing current on-line sourcing techniques, networking and building pipelines
- Behavioral based interviewing and candidate assessment skills
- Proficiency with Microsoft Office Suite.

Notice to Agency and Search Firm Representatives: *Esperion Therapeutics is not accepting unsolicited assistance from agencies and/or search firms for any job posted on this or a referring site. Please, no phone calls or emails. All resumes submitted by an agency and/or search firm to any employee at Esperion via email, the internet, or in any other form and/or method without a valid written agreement in place will be deemed the sole property of Esperion. No fees will be paid in the event that a candidate is hired by Esperion as a result of an unsolicited agency and/or search firm referral.*

All qualified applicants are requested to submit a cover letter and CV via email to hr@esperion.com.