

## Company Overview

Esperion is a small company doing big things. Our innovative team of lipid management experts are committed to leveraging our understanding of cholesterol biosynthesis to develop innovative therapies for the treatment of patients with elevated low-density lipoprotein (LDL-C). At Esperion we are passionately committed to bringing complementary therapies to the hypercholesterolemia space that address unmet patient needs in a way that is “patient-friendly, physician-friendly and payer-friendly.”

Esperion’s corporate headquarters are located in Ann Arbor, MI. The Company offers a competitive salary including a performance-based bonus program and stock-based compensation, a comprehensive benefits package including a 401(k) matching plan and health insurance, and paid time off and holidays.

## Position Title: Director, Supply Management & Planning

The Director, Supply Management & Planning is responsible for demand management, production planning, and inventory management in support of manufacturing operations and commercial supply. This role is accountable for the availability of commercial products; availability of raw materials, containers and closures, packaging materials; efficient scheduling of manufacturing operations, inventory accuracy, and optimum inventory levels. Performs other tasks and projects in Supply Management as assigned. The Director, Supply Management & Planning reports to the VP of Manufacturing Planning & Operations. This position is available as a remote, work from home opportunity.

## Preferred Location: Remote – US; NJ Preferred

## Essential Duties and Responsibilities\*

- Acquires forecasts commercial and all other inventory consuming events. Ensure forecasts are timely, accurate and well communicated in the organization. Supports the Sales and Operations Planning (S&OP) process.
- Direct the change management activities including:
  - New Product launches or product extensions
  - Manages the approval and implementation of new and changed product components
  - Measures, analyze, and report key process metrics.
  - Troubleshoots and problem solves as necessary.
- Lead the tactical supply chain activities including:
  - Creates, monitors, and updates the Bills of Material.
  - Develops and maintains Planning Assumptions in conjunction with Manufacturing Operations and Purchasing, including safety stocks, lead-times, order quantities, campaign strategy, batch yields, cycle times, etc.
  - Develops, maintains, communicates, and monitors, the Production Plan and Schedule to meet and maintain targeted inventories of semi-finished and finished products. Creates production planning options for management and financial review as necessary.
  - Translates Production Plan to Materials Requirement Plan (MRP) for Bill of Material items and services.
  - Creates purchase requisitions and monitor through approval process. Places purchase orders with suppliers. Monitors and expedites delivery process to ensure availability for production schedule. Monitors and expedites raw material release process to ensure availability for production schedule.
  - Interfaces with contract manufacturers, forecasts and orders CMO requirements, manages lot release and delivery.

## Essential Duties and Responsibilities Continued

- Maintains the corporate perpetual inventory file, ensuring that it is up-to-date and accurate. Performs monthly reconciliation of the corporate balances with site and CMO reported balances.
- Vendor Management – working with key stakeholders (e.g. Quality, Procurement, Finance) develop an appropriate program for Vendor Management of all activities.
- Planning initiatives:
  - Implement mechanisms to ensure the disciplined and effective use of ERP within Planning and integration with other Functional groups
  - Identify and implement supply chain opportunities to realize improvement in service and cost
  - Develop and present business cases for stakeholder approval
- Effectively communicate and present the progress of initiatives and programs to stakeholders
- Ensure facility is maintained in a constant state of inspection readiness ensuring that all staff are compliant with cGMP and all related elements such as facilities, documentation (SOPs and validation protocols etc.), training, reports, and records.
- Ensure safety throughout operations and identify preventative plans to prevent accidents
- Ensuring that all equipment, as proscribed through regulation is available and in good working order
- Initiate recommendations on purchasing of new equipment and improvements
- Oversee availability of raw materials, drug substance and drug product manufacturing, packaging and inventory management, supply chain management and delivery processes
- Establish quantitative metrics consistent with the company's business objectives for leadership in product cost, quality and delivery.
- Accountable for product cost drivers, overall cost of ownership, risk management, compliance and ongoing cost improvement for all products.
- Ensure fulfillment of agreed Manufacturing service for clinical and commercial supply
- Drive and establish the drug substance and drug product specification setting process
- Provide management with routine updates regarding the productivity and efficiency of operations
- Oversee development of budgets for accountable departments and ensure expenditures are within budget.
- Manage personnel in all accountable departments with a focus on retention and development.
- Act as Manufacturing interface with current and potential corporate partners.

## Qualifications (Education & Experience)

- B.S. in Business, Pharmacy, Engineering or Life Sciences. An MBA and CSCP and CPIM certifications are highly preferred.
- 15 years' pharmaceutical industry experience in Supply Chain and/or Manufacturing related activities
- MRP/ERP skills are required including at least one implementation of SAP, Oracle, etc., systems
- Experienced in supervising small teams or leading Project teams
- Proven leadership in developing new business processes and moving them to automated systems and implementation
- Ability to work/lead in a dynamic group that takes a multi-disciplined team approach to executing and achieving departmental and corporate goals
- Excellent interpersonal and communication skills
- Superior communication skills (both written and oral) are essential. Experience working in a multi-cultural, multi-lingual environment is necessary with a demonstrated ability to contribute successfully in a multi-disciplinary team environment.

## Qualifications (Education & Experience) Continued

- Must have hands on experience in managing diverse project activities with pharmaceutical drug product manufacturing facilities at different geographical locations.
- Strong project management experience with cross-functional team leadership and participation skills.
- Demonstrated ability to successfully work with and influence contract manufacturing partners while maintaining a positive working relationship.
- Demonstrated strong working knowledge of supply chain management is considered essential for the position. Competence in material management and forecast planning is required. Requires expert understandings of: formulation/drug product process development and scale-up; packaging, technology transfer; cGMPs, FDA, EU, ICH guidelines; as well as CMC content of regulatory submissions.
- Strong ability to analyze complex issues to develop relevant and realistic plans, programs and recommendations.
- Demonstrated success in participating in pre-approval inspections by FDA and other regulatory agencies.
- Possess strong conflict management and negotiation skills.
- Excellent verbal and written communication skills
- Self-motivated, able to work independently and be reliable and responsive
- Specialized knowledge, Licenses, etc.:
  - Demonstrated experience in the implementation of supply chains and quality systems in a commercial setting. Strong understanding and working knowledge of cGMPs for pharmaceutical development and commercial operations.
- Working conditions (ability to travel, lifting, etc.):
  - Office environment with extensive international travel required (20 to 30%)

**Notice to Agency and Search Firm Representatives:** *Esperion Therapeutics is not accepting unsolicited assistance from agencies and/or search firms for any job posted on this or a referring site. Please, no phone calls or emails. All resumes submitted by an agency and/or search firm to any employee at Esperion via email, the internet, or in any other form and/or method without a valid written agreement in place will be deemed the sole property of Esperion. No fees will be paid in the event that a candidate is hired by Esperion as a result of an unsolicited agency and/or search firm referral.*

**All qualified applicants are requested to submit a cover letter and CV via email to [hr@esperion.com](mailto:hr@esperion.com).**